



Canadian
Religious
Stewardship

Soutien aux
religieux et
religieuses
du Canada

Director, Strategic Implementation

If you are passionate about seniors and the frail elderly, comfortable in a Catholic environment, flexible, a collaborator, committed to compassionate service, interested in a long-term relationship with Religious congregations across Canada and have a project management background, this position may be for you.

The Organization

Canadian Religious Stewardship (CRS) is a not-for-profit charitable organization established by Catholic Religious Institutes from across Canada.

I. Canadian Religious Stewardship

CRS's Mission is to serve the needs of Religious Institutes in Canada through a ministry of collaboration, in particular, their needs relating to eldercare and stewardship of resources in the midst of diminishment. CRS is a National not for profit, charitable civil corporation, and a Public Juridic Person of Pontifical Right. We serve the needs of our clients (sisters, priests, nuns, missionaries, brothers) through a ministry of collaboration; empower them to view their future with hope in the midst of fewer members and diminishing resources; provide governance, management and administrative expertise and services.

II. Job Summary

Reporting to the Executive Director and working in close collaboration with the Director of Operations & CFO, the Director of Human Resources & Communications, and other members of the CRS Leadership team, the incumbent is responsible for the implementation of both CRS Corporate and Religious congregation initiatives and projects which may include: governance (civil & canon law), real estate sales,

investments, housing, health care, spiritual direction, international ministries and many others.

Core to CRS's success is our dedicated, compassionate, highly skilled staff. The Director of Strategic Implementation plays a crucial role in fostering and nurturing relationships within CRS and has a finger on the pulse of the needs of Catholic Religious congregations.

In this strategic role, the incumbent serves as the lead relationship builder with CRS clients, strategic alliances and partners. The Director also oversees the performance of consultants and/or advisors retained for specific initiatives and projects.

III. Key Responsibilities

Strategic Plan Execution:

- Collaborate with the Executive Director to identify client needs and develop detailed project plans for congregational strategic initiatives.
- Oversee the implementation of projects, ensuring alignment with client stated goals.
- Monitor and track progress on strategic initiatives, reporting regularly to the congregational leadership and to the Executive Director.
- Identify potential roadblocks and develop mitigation plans to ensure successful execution.

Corporate Relations and Partnerships:

- Serve as the lead relationship builder with Religious congregations, CRS alliances and partners.
- Assist the Executive Director to identify and explore new collaborative partnership opportunities.

Resource Allocation:

- Allocate and manage resources, including budget, personnel, and technology, required for successful implementation.

Risk Management:

- Identify potential risks and challenges associated with strategic initiatives.
- Develop mitigation strategies and contingency plans.
- Implement effective risk management practices to minimize disruptions.

Stakeholder Communication:

- Prepare and deliver presentations to the congregational clients, the CRS Board of directors, and other relevant parties.

IV. Knowledge, Skills, Abilities

- Exceptional communication skills, both verbal and writing in English is essential; with French preferred and a definite strong asset.
- Demonstrated ability to solve complex problems, and work under pressure with a high degree of professionalism and diplomacy.
- Excellent organizational, planning, reporting, time management and collaboration skills.
- Creative/critical thinker/problem solver/strategic thinker.
- Demonstrated team building and mentorship experience.
- Demonstrated ability to manage conflict with a collaborative approach.
- Demonstrated project management skills and ability to develop work plans, operationalize and implement.
- Ability to think strategically, conceptually and be visionary.
- Politically astute, with an ability to recognize and manage divergent interests.
- Good understanding of health care including: long-term care, retirement homes, community care and palliative care sectors.
- Sound knowledge of Catholic values and the Religious way of life.
- Best practices in Governance
- Advanced knowledge of change management.
- Good understanding of the Not for Profit sector in Canada.
- Ability to travel in Canada.

V. Statement of Qualifications

Education

- Post-secondary education or equivalent combination of education and experience.

Experience

- A minimum of 10 years management experience including building relationships and managing strategies.

Note: This job description is intended to provide a general overview of the responsibilities and qualifications for this position. It may be subject to revisions or updates at the discretion of the organization.